

Student Self Assessment Form

Student Name:

It is Division policy that all postgraduate students undergo an annual progress review. The purpose of the review process is

- i) to provide independent feedback to the student on their work;
- ii) to monitor the supervisor/student relationship;
- iii) to provide advice and assistance, if required.

The review process includes submission of a self-assessment document, together with an example of some technical material (please refer to the guidelines for preparing documentation).

Please provide a 1-2 page document answering the following questions by 13 June. Give the signed, completed forms to Melina Chan, together with the 1-2 page document, and an example of some of your technical work as set out in the guidelines. Please also send a short abstract for your presentation to mchan@ics.mq.edu.au in word format. Use subject line "MINI CONFERENCE 2007".

- 1. Project Progress to Date:** List major tasks completed since your last annual progress review.
- 2. Research papers Published or Submitted:** List any publications or other significant products of your research since your last annual review.
- 3. Next Year's Plan:** List the problems you intend to tackle in the course of the next year.
- 4. Other Issues:** List any impediments to your progress since your last annual review (e.g. major illnesses, delays in obtaining experimental equipment, difficulties with supervision, language difficulties, time spent in employment, etc).

Checklist:

- 1-2 page document answering the above points;
- Some written technical material. (Please refer to the guidelines for details.)
- Emailed abstract of presentation to Melina Chan.

Student Signature:

Date:

