

DEPARTMENT OF COMPUTING ~ MACQUARIE UNIVERSITY
Minutes of the 100 -Level Liaison Committee Meeting
Tuesday 11th April 2006 at 1:00pm

Present:

Student Representatives	Units
Nigel Fam	COMP155
Rober Douglas	COMP155
Dave Trindall	COMP125
Mayooran Nithiyanano	COMP125
Ilan Hayman	COMP115
Staff Representatives	Units
Michael Hitchens	ISYS123
Yan Wang	COMP155
Ros Ballantyne	COMP125
Diego Molla Aliod	SLP148
Bernard Mans	COMP115
Kate Stefanov	Chair
Lisa Chanell	Minutes
Louella Almeida	P/Manager
Ian Cowell	CTS

Apologies:

Christophe Doche, Philip Russo

UNIT MATTERS

COMP115 & COMP155

Student in (COMP155) was informed that they could not get full marks for their assignments. Later found out that Students in COMP115 had received full marks. It was stated that there is no policy regarding students not receiving full marks in fact there are bonus questions.

Action: BM to discuss with CD

A request for "subject headers" for each email sent to save time of opening up emails – looking into this request.

Students were advised that they must follow the guideline to receive full marks this will apply also for Assignment 2 & 3. Assignment 1 - 2 marks were taken off if there was a variation in comments.

Practicals are good and exercises relevant, practical supervisors are good.

Help101 – needs to be advertised better – through students emails – there is a tutor available in the practical times who are there to help

No problems with the lecture notes.

ISYS123

Clarity in the information given by Practical Supervisors

Action: MH to talk to FM

Discussion board students have been using the discussion board and valid questions have been put up but have not been answered.

COMP125

Tutorial solutions were available but not now – students are collecting the solutions and are not turning up to the lectures. Solutions will be available before the mid-term tests and before exams

It was noted that there are quite a few questions to get through some of these questions are extended variations of the first four questions.

SLP148

Lectures, tutorials and practicals are all good

General Issues

Ian Cowell (CTS) discusses that the department of computing has a licence with Microsoft for all packages except Office. This can be used for private only. To download there is a special computing in E6A110 for students to download these packages.

Labs - Air con in E6A110 & 112 is extremely cold – switch is broken – BGO to fix.

Next Meeting

Week 10 - Tuesday May 16th, 1 - 2 pm